

Housing Authority of the City of Paso Robles  
Monthly Board Meeting March 11, 2003

Present:	Chairman:	Mr. Chet Dotter
	Vice Chairman:	Mr. Raymond Hampson
	Commissioners:	Mr. Leo Fisher
		Mr. David Rouff
		Ms. Pearl Munak
		Mr. Stainbrook
	Sec/Dir:	Mr. Gene Bergman
	Recorder:	Ms. Blair Lowery
		Ms. Jessica Aguilar
	Absent:	Ms. Gladys Moore
Guest:	Mr. Ed Gallagher	
	Ms. Donna Watson, Career Training	

1. The meeting was called to order at 6:00 pm by the Chairman, Mr. Chet Dotter.
2. Ms. Donna Watson, of Professional Career Training Institute was present to explain their program and focus. Ms. Watson had given a presentation at a Kiwins meeting at the Oak Park Recreation building. Mr. Dotter was present and did not feel that it focused enough on our residents and those present did not give Ms. Watson their attention. Mr. Dotter suggested that rather than use the Kiwins meeting for presentation from various Trade Schools to encourage additional training and use of the Oak Park Scholarship the Scholarship committee to have their own meeting inviting only those youth who live in Oak Park. The Board agreed with this recommendation; Mr. Fisher moved to hold separating meeting targeting the youth of Oak Park. Mr. Hampson seconded, passed.
3. The minutes of the last meeting were reviewed; Mr. Fisher moved to accept as mailed. Seconded by Mr. Hampson, passed.
4. Rent Roll, Checks Written and Monthly Report were reviewed. Mr. Hampson moved to accept the Checks Written and Monthly Report as mailed, seconded by Mr. Rouff. Passed. Mr. Fisher asked about the unit that was damaged by the car last month. Mr. Bergman notified the board that there really is not much that can be done. The total cost to repair the apartment was \$720 and there is not much chance of collecting this money.
5. Resolution #218 – Mr. Bergman reviewed the final figures for the 2003-2004 budget. Mr. Fisher questioned the amount allocated for recreation and would like to see other recreations program activities. Mr. Fisher was suggesting some of the money should go to developing baseball, golf, and volleyball leagues within Oak Park. Mr. Bergman indicated that the biggest portion of the amount budgeted for Recreation goes to funding part-time employees working in the After School Program. The amount obligated for this could be re-negotiated when the contract expires with the City. The Board asked about who maintains the Community Center. They were concerned about the condition, and the damages. Mr. Bergman indicated that the City does the maintenance on the building and are planning to close the center in August and do some major repairs. The city funds a large part of the program. The Housing Authority pays the utilities. Mr. Dotter requested that the supervision of the program be reviewed to find ways to prevent some

of this damage. Mr. Hampson moved to accept Resolution #218- Operating Budget for 2003-2004. Seconded by Mr. Fisher, passed.

6. The Housing Authority Board was notified of the current status of the Senior Project. The project should go before the Planning Commission at the April 22<sup>nd</sup> meeting. After the Planning Commission it will go out for plan check. Once it has come back and any changes required have been made the building permit will be issued. This process will take approximately 90 days. The Board asked Mr. Gallagher if there was any way to expedite the process. Mr. Gallagher said not really. Once the plans are returned there is only one person in the city reviewing the required changes and notifying the applicants. The concern with the Board was that due to this they will be obligated to pay the higher building fees. Mr. Gallagher stated that the City is expecting the Nonprofit Board to request additional funds from the Redevelopment Agency to cover this increase in fees.
7. The Board was notified that after receiving the Arborist Report it was necessary to make some changes to the location of the Senior Housing to accommodate the drip line of the Oak tree. There will be a lot line adjustment made and there will be a reduction in the yards of several units. The Nonprofit Board is requesting a motion be made and passed by the Housing Authority Board to approve the lot line adjustment. Mr. Fisher moved to accept the lot line adjustment, seconded by Mr. Stainbrook. Passed. Mr. Bergman informed the Board that he had spoken with Mr. Johnson Badalpour regarding the technical amendment necessary for the \$500,000 to be used for senior housing. Mr. Badalpour is working with someone in Washington DC to see if the technical amendment had been made. Mr. Dotter has been given a name of a contact person in Mr. Thomas office and will contact her for assistance in getting this \$500,000 released for the development of senior housing.
8. Preliminary Budget Capital Fund Program- The reviewed the proposed work items and the amounts. The Board discussed the items and did not recommend any changes at this time.
9. Electric pole installation change order. Roach Electric had planned on re-using the cross arms and some additional parts on the new poles. On closer inspection it was found that this would not be possible. An additional bill for \$2,300 was presented to the board. Mr. Stainbrook moved to approve the Change Order in the amount of \$2,300. Seconded by Mr. Hampson, passed.
10. The Board was asked to approve a \$25,000 draw on the \$100,000 that was to be loaned to the Nonprofit Board. Mr. Fisher moved to authorize the transfer of \$25,000 to the Nonprofit account. Seconded by Mr. Rouff, passed.
11. Mr. Rouff and Mr. Fisher gave an update on the Scholarship Program and their outreach efforts to the students within Oak Park. Mr. Dotter had attended a Presentation made by Donna Watson to the Kewins and was not pleased with the reception that Ms. Watson had been given. Mr. Dotter thought the kids were not paying attention and that it was a waste of time. Also, another problem was that many of the kids in attendance were not residents of Oak Park and therefore would not be eligible for the scholarship. Ms. Munak agreed that the presentations for Trade Schools should be made to the residents of Oak Park only since they will be the ones eligible for the scholarship. Mr. Rouff has already arranged several additional presenters and would like to continue with this approach. Mr. Rouff notified the board that he received two additional applications from graduating seniors.

12. A. Electric Pole – All work has been completed and the a/c units can be used.
- B. Scovell Tree Service has nearly completed all work contracted.
- C. Flynn & Son has begun working on the tree removal along the back street in preparation of the work.
- D. Playground Equipment- AT the next meeting there will be several proposals for playground equipment. One company with an innovative design has a video available and it will be shown to the board.
- E. The Ameri Corp. has planned a work day here at Oak Park for April 5, 2003. The Housing Authority will purchase supplies for lunch.

13. Meeting Adjourned at 8:10pm

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Secretary

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Chairman